

Sterne Library Carrel & Group Study Guidelines

You have agreed to these regulations when you checked out to the key to a study carrel or group study room. All questions, comments, or concerns should be directed to the HUB Desk.

1. A valid UAB Blazer ID (ONE Card) is required for use of a carrel or study room.
2. All Group and Individual study spaces are first-come, first-reserved basis.
3. For Group study rooms, at least one (1) individual must always be present in the room. If one individual is alone in the room for more than 30 minutes, the group must forfeit the key.
4. Group and individual study spaces are not intended for sleep. Students found sleeping in the spaces will be asked to relocate.
5. Smoking, using chewing tobacco, using e-cigarettes, and/or vaping are not permitted. All UAB buildings are smoke-free, no exceptions.
6. Single study carrels are limited to one person. The third floor is a quiet study area, meaning noise should be kept to a minimal level. For collaborative study spaces, group study rooms have a minimum 2 occupants and maximum 6 occupants.
7. Walls, furnishings, and glass must not be defaced. No pictures or other items may be hung in the space. This includes covering the glass door or other UAB signage.
8. Group study room reservations are for three hours at a time.
9. Overdue fine is \$3.00 per hour, or \$0.05 per minute. Maximum fine for a key being returned late is \$50.00.
10. Individual study carrel reservations are for four hours at a time.

11. Reservations are held for 15 minutes post-reservation time.
12. Loss of the carrel key will result in a replacement fee of \$60.00.
13. Late fines for carrel keys are \$10.00 a day, with a maximum fine of \$50.00. Once the maximum fine is reached, UAB Libraries staff may take additional action to address any abuse to the loan policy, not limited to patron's loss of carrel privileges.
14. Unattended non-circulating materials, including reference books, will be removed and returned to the shelves.
15. **Study carrels and group study rooms are not soundproof.** Use of devices that may disturb others in adjacent carrels is not permitted. You must use headphones when watching lectures, videos, or other sound-producing activities. Group study rooms must maintain a moderate noise level.
16. Carrels found to exhibit excessive damage will result in a fine and potential loss of future carrel privileges. Fines are determined by each case and may vary.
17. Groups and Individuals are responsible for cleaning up the space before returning the key. Please refer to the information sheet located in each space for room expectations.
18. Virtual Meeting Room 135-A is strictly for interviews, presentations, Thesis/ Dissertation Defenses done online, and Telehealth appointments.
This room is not permitted for group study.
19. Please do not leave personal belongings unattended— the library is not responsible for any personal belongings left. Be advised that leaving your laptop, phone, or other personal belongings unattended may put you at risk of theft.