



***After-Hours Access Policy***  
***Lister Hill Library at University Hospital \*\* WP P235***

The Lister Hill Library at University Hospital supports the clinical activities of health care providers at UAB. The library will be accessible outside regular operating hours *upon request and by approval of library staff* to **individuals having ongoing patient care responsibilities at University Hospital**, including the following:

- **Physicians**
- **House Staff**
- **Nurses**
- **Other personnel who work night shifts *and* whose duties require access to knowledge-based resources**
- **Third- and fourth-year medical students on clinical rotation**
- **Other instances with approval by the Clinical Services Librarian**

*Please read and check the following guidelines for library use:*

- After-hours access is available to support patient care, and is extended only to individuals whose direct patient-care responsibilities require 24-hour access to knowledge-based resources. *Individuals who do not meet this requirement should not be present in the LHL@UH when the library is closed.***
- Each individual is responsible for firmly closing the door behind him/her upon entering and leaving the library.**
- Individuals must not open the doors for others. Each person entering the library after hours must use his/her access card to enter.**
- Individuals must not remove materials from the LHL@UH without authorization from library staff, as this constitutes theft of state property.**
- The library is monitored by video camera 24 hours a day**
- Abuse of the privilege of after-hours access will result in its termination.**

**Initial:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**COMPLETE THE INDICATED SECTIONS ON THE REVERSE SIDE OF THIS FORM, AND SIGN**

**OFFICE USE ONLY**

Date submitted: \_\_\_\_\_ Initials: \_\_\_\_\_